

**GOVERNMENT OF MANIPUR**  
**MANIPUR BUILDING AND OTHER CONSTRUCTION WORKERS' WELFARE BOARD**

**NOTICE INVITING TENDER**

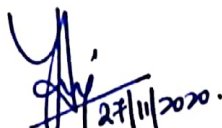
Imphal, the 27<sup>th</sup> November, 2020

No.A/135/2014-MOBC (Carp): In pursuance of the approval accorded by Board in its meeting held on 05/10/2020, Secretary, Manipur Building and other Construction Workers' Welfare Board invites bids for the supply of under mentioned items from Manufactures, Reputed Government, Government undertakings, Govt. approved Firms, Suppliers, Authorized distributors and dealers as below :

Sl. No.	Scheme/ Programme	Particulars	EMD (5%) (Rs. in Lakhs )	Tender fee (Rs.)	Time allowed for supply
1.	Loom Machine	Handloom Machine	4.90	1,000/-	2 months

2. Tender is to be submitted on-line through e-procurement/tender portal <https://manipurtenders.gov.in>

3. Detailed bid document and time line may be downloaded from [www.manipurtenders.gov.in](http://www.manipurtenders.gov.in). and [www.manipurbcwb.in](http://www.manipurbcwb.in)

  
(Dr. Yumnam Suraj Singh)  
**Secretary, Manipur Building and  
Other Construction Workers'  
Welfare Board**

Copy to :-

1. PPS to Hon'ble Minister, Labour and Employment, Manipur.
2. PPS to Hon'ble Chairperson, Manipur Building and other Construction Workers Welfare Board.
3. Additional Chief Secretary, Labour and Employment, Government of Manipur.
4. Director, DIPR – with a request kindly to cause wide publicity of the above notification.
5. Martha Khuman – with a request to upload the above notification in the Government Website.
6. Karam Joshlee - with a direction to upload the tender notification in the website [www.manipurtender.gov.in](http://www.manipurtender.gov.in) and [www.manipurbcwb.in](http://www.manipurbcwb.in)
7. File concerned/Notice Board.

**MANIPUR BUILDING AND OTHER  
CONSTRUCTION WORKERS' WELFARE BOARD**

**INVITES E-BIDS**

**FOR**

**SUPPLY OF HAND LOOM MACHINE**

**OFFICE OF THE MANIPUR BUILDING AND  
OTHER CONSTRUCTION WORKERS WELAFRE  
BOARD**

**2<sup>ND</sup> FLOOR DIRECTORATE COMPLEX  
NORTH A.O.C. IMPHWL WEST**



## 1. CRITICAL INFORMATION:

### Important Information to the bidders:

Sl. No	Particulars	Details
1	Date of Publishing Notice Inviting Tender ( common NIT for Tenders)	27 <sup>th</sup> - Nov-2020
2	Availability of RFP for Tenders in the Website ( <a href="http://www.manipur.gov.in">www.manipur.gov.in</a> <a href="http://www.manipur.tenders.gov.in">www.manipur.tenders.gov.in</a> , <a href="http://www.manipurbcwb.in">www.manipurbcwb.in</a> )	27 <sup>th</sup> - Nov-2020
	Seeking Clarification	30 <sup>th</sup> Nov-to 5 <sup>th</sup> Dec, 2020
	Last Date of Submission of Bid Security (EMD) and Tender Fee Both as Bank Draft in Original	10 <sup>th</sup> Dec-2020 till 3:00 P.M. At Room No. 104 New Secretariat, Babupara.
9	Last date of Submission of Completed Bid documents for Tender	11 <sup>th</sup> -Dec-2020 till 3:00 P.M.
10	Date and Time of Opening of Technical Bids	14 <sup>th</sup> Dec-2020 3:00 PM at Room No. 104 New Secretariat, Babupara
12	Evaluation of the Techno-Commercial Proposals	To be communicated / notified later
13	Opening of Financial Bid	To be communicated / notified later
15	Portal for Tender document	<a href="http://www.manipur.gov.in">www.manipur.gov.in</a> <a href="http://www.manipur.tenders.gov.in">www.manipur.tenders.gov.in</a> <a href="http://www.manipurbcwb.gov.in">www.manipurbcwb.gov.in</a>
17	Nodal Contact Person	Secretary, Manipur Building and Other Construction Worker Welfare Board.

18	Legal Jurisdiction	High Court of Manipur, Imphal
19	Sole Right to Accept or Reject any Proposal will be with	Manipur Building and Other Construction Worker Welfare Board

**2. DETAILED DESCRIPTION OF THE ITEM OF SUPPLY :**

Sl. No.	Scheme/ Programme	Particulars/ specification	EMD (5%) (Rs. in Lakhs)	Tender fee (Rs.)	Time allowed for supply
1.	Loom Machine	Handloom Machine: Height 5'4" Length 6'2" Breadth 5'3	4.90	1,000/ -	2 months

**3. GENERAL CONDITIONS :**

- i) Bidding documents may be downloaded from the website <https://manipurenders.govt.in> w.e.f. 27<sup>th</sup> November, 2020. Interested bidders may obtain further information from the same website.
- ii) Only on-line submission of the bids is acceptable. Off-line submission of the bids in Hard copies is not acceptable & shall not be received. However, the originals of the Nationalized Bank/Scheduled Commercial Bank Draft(s)/Banker Cheques are to be submitted in hard copies.
- iii) All documents/papers uploaded/submitted by the bidder must be legible.
- iv) The Tender Fee, non-refundable, is to be in the form of Bank draft only of any Nationalized Bank/Scheduled Commercial Bank payable at Imphal drawn in favor of Manipur Building and other Construction Worker Welfare Board.



- v) The Bid Security (EMD) of the amount specified for the various items is to be in the form of Bank draft of any Nationalized Bank/Schedule Commercial Bank payable at Imphal drawn in favor of Manipur Building and other Construction Worker Welfare Board.
- vii) Interested eligible bidders, if so desire, may seek any clarification regarding the tender from the office of the Authority Inviting Tender. It will be imperative of each bidder to fully acquaint himself of all local conditions and factors that would be any effect on the performance of the contract. The Board shall not entertain any request for clarification from the bidder regarding such local conditions nor accept any offer conditional to the local factors.
- viii) **The original copies of the EMD and Tender Fee should be submitted to the Secretary, MBoCWBB , Room No. 104/ 48 New Secretariat , Babupara on or before 3:00 P.M. of 10<sup>th</sup> December, 2020 .** No e-tender or physical form will be accepted except EMD and Tender Fee are submitted in original in hard copies. In case EMD and Tender Fee in originals are not received within the specified time, the Bid shall be considered non-responsive and shall not be considered/evaluated.
- ix) The Department shall not be responsible for any delay in postal service or disruption of web service.
- x) The rates quotes should be inclusive of taxes/GST and F.O.R. Imphal
- xi) Uploaded documents of valid successful bidder will be verified with the original documents before signing the Agreement. The valid successful bidder has to provide the originals to the concerned authority on receipt of such letter, which will be sent through registered post/e mail/ through messenger.
- xii) Subsequent Corrigendum/Addendum if any shall be available in website indicated above.
- xiii) The Authority reserves the right to cancel/split any or all bids without assigning any reason thereof.



- xiv) The bidders must possess Digital Signature Certificate of Class II or Class III for submission of bids through online in the above website.
- xv) Other details can be seen in the bidding documents
- xvi) A written guaranty from a third party guarantor (usually a Bank or an Insurance Company) should be submitted by the successful bidder on winning the bid. A performance bond ensuring payment of a sum not exceeding the estimated cost of the tender in case the contractor fails in the full performance of the contract.
- xvii) Bid Security (EMD) will be converted into performance security of the Successful bidder after the contract is awarded.
- xviii) The successful bidder should arrange its own godown for storing of the items before distribution to the beneficiaries.
- xix) Bidders have to deposit one sample product of the item to the Board, 2(two) days before the opening of the Technical Bids.
- xx) Both the Technical bid and the Price bid will be opened in the office of the Secretary, Manipur Building and other Construction Worker's Welfare Board, Room No. 104 , 1<sup>st</sup> floor, New Secretariat

4. **Technical Bid :**

- i) The bidder shall furnish along with the bid, the following:
  - a) All Bids must be accompanied by scanned copy of Tender Fee and Earnest Money Deposit for the amount specified against each scheme in the form of Demand Draft/Bankers Cheque in favor of the "Manipur Building and other Construction Workers Welfare Board" . EMD submitted in any other form or Bids without EMD shall not be accepted. The EMD of the successful bidder shall be retained till completion of supply period but shall not carry any interest. The EMD of unsuccessful bidders will be returned within 30 days after the finalization of the tender.
  - b) Duly attested photocopies of manufacturing license/authorized distributorship/ dealership certificates.
  - c) Duly attested photocopies of current & valid Registration/GST Certificates.
  - d) Duly attested photocopy of PAN Card.
  - e) In case of representative of the manufacturer, Authorization letter from the manufacturer for the items quoted.
  - f) Bank Account Details.
  - g) Account statement.
  - h) Income return.
  - i) Audited Statement of Accounts of the firm.

ii) **Warranty :**

The product supplied shall be covered under warranty for a period of 1year from the date of supply including replacement of damaged quantity if any, shall be carried out by the supplier at his own cost.

5. **Price Bid :**

The rates should be quoted per unit and shall be the landed cost at destination, including packing, forwarding, taxes/duties, freight, insurance, storage etc . Format enclosed as Annexure II



6. **Validity of Tender :**

The validity of tender rates shall be 3(three) months from the date of submission.

7. **Contract Agreement :** A contract Agreement has to be signed by the successful bidder with the Manipur Building and other Construction Workers Welfare Board before the execution of the Work. Format Annexed.

8.. **Payment Terms:**

- a) No advance payment shall be made. Payment shall only be made on receipt of full materials of the supply order.
- b) No payment shall be made for rejected/damaged items which shall be removed and replaced by the supplier within two weeks failing which the rejected/damaged items shall be auctioned at the risk and responsibility of the supplier without any further notice

8. **Delivery Condition :**

- a) The place of delivery shall be notified before commencing of supplies.
- b) The time allowed for the delivery of materials shall be 2 months.



**ANNEXURE I**  
**FORMAT FOR CONTRACT AGREEMENT TO BE SIGNED BEFORE THE EXECUTING**  
**OF WORK – EXECUTED IN A NON JUDICIAL STAMP OF AN APPROPRIATE VALUE**

**TERMS AND CONDITIONS GOVERNING THE CONTRACT**

**1. Definitions:**

- I. First party : The Manipur Building and Other Construction Workers' Welfare Board , represented by the Secretary , MBOCWWB, shall be called First Party
- II. Second Party: The successful bidder/ agency / firm / company executing the work or providing services shall be called the Second party. The person signing the tender or any other documents forming part thereof, on behalf of any other person or firm shall be deemed to warrant that he has the authority to bind such other person or firm, as the case may be, in all matters pertaining to the Contract. If at any stage, It is found that the person concerned had no such authority or otherwise, the Board may without prejudice to other civil/criminal remedies, terminate the Contract and hold the Signatory/ Firm / Agency liable for all costs and damages.
- III. Contract Rates: shall mean the rates of payment accepted by the Secretary, MBOCWWB for and on behalf of the Board.
- IV. Goods: shall mean the items of work to be supplied or hired in the Tender Document
- V. Board : shall mean Manipur Building and Other Construction Workers Welfare Board.
2. **Subletting: The Second party is strictly prohibited from subletting, transferring or assigning the Contract, or any part thereof to any other person/ Agency/ Firm/ Company etc , failing which , the contract is liable to be canceled and the First party shall have the right to forfeit security deposits, recovery of loss from the Second party .**

**3. Liability of Agency for losses suffered by Department/Board:**

The Agency/Firms/ Companies shall be liable for all costs, damages, and expenses suffered or incurred by the Board due to the Agency's negligence and un-professional performance of any services under this Contract, or breach of any terms of the Contract, or failure to carry out the work under the Contract, and for all damages or losses occasioned to the Board, or in particular to any property belonging to the Department, or any event organized by the Board due to any act whether negligence or otherwise of the Agency or his employees. The decision of the Secretary, MBOCWWB regarding such failure of the Agency and their liability for losses, etc. suffered by the Board and the qualification of such losses shall be final and binding on the Agency.

4. **Cancellation of Work & Non Transferable:** The First party reserves the right to cancel the Contract/Work Order at any point of time without assigning any reason thereof. The tender document is not transferable.





**7. Payment:**

- a) No advance payment shall be made. Payment shall only be made on receipt of full materials of the supply order.
- b) No payment shall be made for rejected/damaged items which shall be removed and replaced by the supplier within two weeks failing which the rejected/damaged items shall be auctioned at the risk and responsibility of the supplier without any further notice

**14. Labour and Payment of Wages:** The Second Party shall employ persons/worker according to the Labour Laws and other relates rules and regulations of the State of Manipur . Any firm or agency found employing persons below 14 years of age shall be dealt with relevant laws and work order issued shall stand cancelled.



PRICE BID

From,

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(Full name and address of the tenderer)

To,

The Secretary,  
Manipur Building and Other Construction Worker Welfare Board  
Room No. 104 , 1<sup>st</sup> Floor  
Manipur Secretariat, North Block (New Secretariat)

Sir,

I submit the PRICE BID for the tender for appointment as Agency/firm for delivery/execution of the supply of

Name of Tender work.....

2. I have thoroughly examined and understood all the terms & conditions as contained in the Tender Document; NIT, its annexure & appendices and agree to abide by them.
3. I offer to work at the following rates inclusive of all taxes, duties, cess, store , transportation etc. For the said item of work.
4. Rs..... (Rupees.....) Only (in words)

Yours sincerely,

**(Signature of bidder)**

